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Letter of Reference

To Whom It May Concern,

I am writing in reference to Dr. Alexandra Robertson, whom I had a pleasure to work closely with for the last three years. Dr. Robertson has joined me in building the Computer Technology pathway here, at CHS.

She first started with teaching a General Computer Applications course and then introduced students to basic computer programming.

She has always been open to learn about and to implement my years-long teaching strategies and tools, such as video tutorials, which I have been creating for the students on a daily basis for many years already.

Dr. Robertson has very broad knowledge and experience in a variety of areas, including teaching English, ELL, AVID, E2020, and Information Technology. She has experience in teaching both, more advanced (such as AVID) as well as disadvantaged students in need. Since the majority of the students in our CT pathway are such students in need, I am sure that Dr. Robertson will be a perfect fit for administering this pathway and helping me bring more professional volunteers of good will, who would be willing to make a positive difference in the lives of such underserved and less fortunate students. I also hope that she will support all I do so far in this matter.

Dr. Robertson has always been open to honest and sometimes even difficult conversations, which I value a lot. In addition, she is also a very hard working professional, who constantly educates herself. As a former English teacher, and highly educated professional, Dr. Robertson has extraordinary verbal and written communication skills. Also, because of her most recent area of study, which she completed with a PhD degree, she will be able to educate and support the entire staff in our school in using information technology tools and techniques in their daily teaching practice. And finally, she has always been very respectful to her students, even those with very serious behavioral problems.

One of the biggest assets of hers, as opposed to other candidates from outside our school, is the fact that she knows the population of our students and their needs very well.

Based on all I wrote above, I strongly recommend her for the principal assistant position at our school.

Sincerely,
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