

# Dr. Alexandra Robertson, EdD

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## EXPERIENCE

### Santa Fe Public Schools (SFPS) - Santa Fe, NM - AP & Teacher

JANUARY 2008 - PRESENT

#### Capital High School: Assistant Principal Supervising AVID, CTE, ELA, & History

JULY 2021 - PRESENT

- Assisted the directing principal with all functions involved in running a high school
- Evaluated teachers and provided constructive & actionable feedback
- Facilitated the renewal of AVID National Demonstration Status
- Assisted with Perkins processes for funding CTE departments

**Computer Technology (CT) Department Head & CT Teacher, AVID Site Coordinator & AVID Teacher, Summer School Lead Teacher, English & ESL Teacher, Freshmen Seminar Teacher, and Girls JV Soccer Coach**

AUGUST 2015 - PRESENT

- Taught 9th-12th grade students in a variety of different teaching roles
- Organized and led professional development for teachers
- Researched digital and collaborative professional development
- Served as department head for the CT department
- Managed the AVID program
- Coached Girls JV Soccer

#### Ortiz Middle School: English Teacher, Film & Drama Club Director, and Girls JV Cheerleading Coach

AUGUST 2010 - MAY 2015

- Taught 7th grade English with a focus on improving reading scores and engaging in the writing process to produce formal MLA research papers
- Directed the after school Film & Drama Club
- Coached Girls JV Cheerleading

#### Cesar Chavez Elementary School: 2nd & 3rd Grade Teacher

AUGUST 2009 - MAY 2010

- Taught a 3rd-grade class and a 2/3 combo class
- Completed all-new teacher workshops and mentorship
- Created core content and subject integrated lessons using GLAD strategies
- Differentiated instruction for each student according to their reading, math, and social development levels

## EDUCATION

Capella University - Minnesota, MN - Doctorate of Education (EdD)

Teacher Leadership in Digital Transformation

AUGUST 2020

New Mexico Highlands University - Las Vegas, NM - Master of Arts (MA)

Curriculum & Instruction with TESOL Endorsement

MAY 2012

University of New Mexico - Albuquerque, NM - Bachelor of Science (BS)

Elementary Education with English Minor

DECEMBER 2008

## SKILLS

- Effective Communicator
- Superior Organizer
- Excellent Problem Solver
- Professional Collaborator
- Proficient with Most Computer Operating Systems & Office Software
- Website Developer
- JS & Processing Programmer

## LICENSURE

New Mexico Public Education

License Number 324915

Level 3 Administrator

Level 3 K- 8 & 7 - 12 Teacher

Endorsements: Technology, Performing Arts, Language Arts, & TESOL

## AWARDS

2018 Excellence in Teaching Award

## REFERENCES

Jaime Holladay

Principal of Capital High School

[jholladay@sfps.k12.nm.us](mailto:jholladay@sfps.k12.nm.us)

(775) 217 - 4725

Joshua Rhine

Principal of ECO

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(505) 467 - 2702

Carlos Lee

Assistant Principal of Capital High School

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